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Dear Parent/Guardian,

I hope you are all well and staying safe at this challenging time.

I am writing to update you on the school transition process for your child starting with us in September 2020. We are really looking forward to welcoming our new Year 7 students and will be making sure they are supported well in starting secondary school.

I appreciate that you and your child are probably feeling very unsettled and worried about starting secondary school, and probably have lots of questions about how the transition will work this year with the Government restrictions that we are faced with. We do not yet know when the school will re-open or when some of the lockdown measures will be relaxed and, therefore, I am unable to give you more information about the transition process at this stage. However, I would like to reassure you that your child will receive transition support, information and care before they join us so that they are able to start secondary school life feeling confident and ready.

Thank you for the completed forms we have received already from the first letter that was sent out. If you haven't sent your forms back yet, please do by post or email so that we can process them.

I will be in contact again around May half term (end of May/beginning of June) to update you and hopefully by then I will have more information to share with you.

In the meantime, please be assured that we are thinking carefully about how to make the transition as smooth as possible.

Yours sincerely

Karen Brathwaite

Karen Brathwaite Admissions Manager

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