POST-RESULTS SERVICES REQUEST & CONSENT FORM
SUMMER 2023 EXAM SERIES GCSE ONLY

In order to proceed with any post-results service request, you must fully complete and sign this form. This confirms that you have understood what the outcome of a review might be, that you give your consent for the service requested and that you agree to pay the necessary fees.

Once you have made payment via the ParentPay account, the form must be given or emailed to Mrs Mundy in the Exams Office by the appropriate deadline.

- **FORMS WILL NOT BE ACCEPTED AFTER THE DEADLINE**
- **PAYMENT MUST BE MADE PRIOR TO THE FORM BEING PROCESSED BY THE EXAMS OFFICE**
- **RETURN FORM TO THE EXAMS OFFICE AFTER COMPLETION**

Name:	Tutor Group:
Candidate Number:	Examining Board:
Subject:	
Unit Code/Paper reference (please note, cost is per paper):	

Service (please see overleaf for more information)	Please Tick	DEADLINE	GCSE (cost is per paper)			
			AQA	EDEXCEL	OCR	WJEC
Review of Results (RoR)						
1. Clerical Check		15/09/2023	£8.70	£12.50	£10.00	£11.00
2. Clerical Check with copy script		15/09/2023	£8.70	£12.50	£24.75	£22.00
3. Priority Review of Marking		30/08/2023	N/A	£51.50	N/A	N/A
4. Priority Review of Marking with copy script		30/08/2023	N/A	£65.30	N/A	N/A
5. Non Priority Review of Marking		15/09/2023	£40.50	£44.50	£57.50	£40.00
6. Non Priority Review of Marking with copy script		15/09/2023	£40.50	£58.50	£72.50	£51.00
Access to Scripts (ATS)						
7. Priority **(to support non priority review of marking)**		06/09/2023	£5	£5	£5	£5
8. Non Priority		15/09/2023	£5	£5	£5	£5
TOTAL PAID	**£**					

Review of Results Candidate consent statement and signature

I give my consent to the Head of my Examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

By signing here I confirm my consent above:

…………………………………… Date: ....

Access to Script Candidate consent statement and signature

I consent to my scripts being accessed by my centre.

Tick ONE of the permission statements if in agreement:
- ☐ *If any of my scripts are used in the classroom I do not wish anyone to know it is mine. My name and candidate number must be removed.*
- ☐ *If any of my scripts are used in the classroom I have no objection to other people knowing they are mine.*

By signing here I confirm my consent/permission above:

…………………………………… Date: ....

Head of Department's Signature (Only if paying by Department transfer):

POST-RESULTS SERVICES: REVIEW, CONSENT AND PAYMENT FORM GCSE ONLY SUMMER 2023

Some options are available to you and are detailed below, should you wish to enquire about your grade. The 'Post-Results Services Request & Consent Form' MUST be completed for all Reviews of Results (RoR) and Access to Script requests (ATS).   All signed and paid for applications should be given to the Exams Officer. Late applications will not be accepted.

<mark>REVIEW OF RESULTS (ROR)</mark>

It is important that you understand that as a consequence of a review of your result, your mark or grade may go up, down or stay the same. Requests will only be made once the appropriate fee has been paid via the school ParentPay system (see below). This fee will be refunded if your overall grade (not mark) improves as a result of the review.

Clerical Check (Services 1 & 2)
This service does not re-mark a script, but simply checks all aspects of administration relating to the script (totalling of marks, applying of adjustments, grade thresholds etc – typically used for multiple choice papers). This take up to 20 calendar days to process from receipt at the Exam Board. Marks can go up as well as down.

Deadline for application and payment: 3pm on Friday 15th September 2023.

Priority Service: Review of Results (Services 3 & 4) FOR EDEXCEL ONLY
This is an urgent application for a review of the original marking to ensure the agreed mark scheme has been applied correctly. Your mark or grade may go up, down or stay the same. It can still take up to 18 calendar days to process, from date of receipt at the Exam Board.

Deadline for application and payment: 12pm on Thursday 30th August 2023.

Review of Results (Services 5 & 6)
This is an ordinary application for a review of the original marking (as above). Your mark or grade may go up, down or stay the same. This can take up to 30 calendar days to process from date of receipt at Exam Board.

Deadline for application and payment: 3pm on Friday 15th September 2023.

<mark>ACCESS TO SCRIPTS (ATS)</mark>

Requesting Priority Access to Scripts (Service 7)
This service should only be used in order for you to decide whether or not you want to apply for a non-priority review of marking- you can review your script to help you decide.   It cannot be used in conjunction with the Priority Review of Marking. Please note, if you use this service, you cannot expect your teacher to be available to review your paper to advise you on whether you should apply for a Review of Marking. Getting your paper back may help you to decide, but this will be your decision.

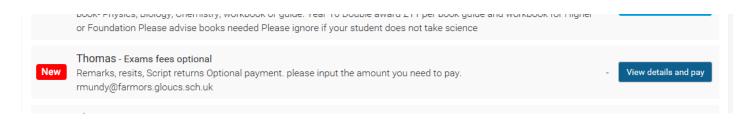**Deadline for Application and payment: 12pm on 6th September 2023.**

Requesting Original Scripts (Service 8)
This service should NOT be used when deciding whether to apply for a review of results. Scripts sent back to us under this service may not arrive in time. This service is usually used by Teachers to support teaching and learning in the classroom but student consent is still required for this service.
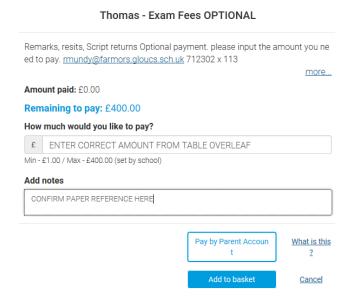
Deadline for Application and payment: 3pm on 15th September 2023.

PAYMENT

Step 1: Log into ParentPay and select Exam Fees optional- click on "view details and pay".

Step 2: Add correct amount into "how much would you like to pay". Please cross-reference the table on the first page as fees do differ for each exam Board. Please also add the code into the "add notes" so these can be cross referenced. Charges are per exam paper. These can be found on the students results slip or check with the teacher or Mrs Mundy if unsure.

Step 3: Once payment has been completed, forms should be returned to the Exams Office by the candidate for entry by Mrs Mundy before the deadline. Please contact Mrs Mundy if payment is an issue or if you encounter an issue using the ParentPay account (rmundy@farmors.gloucs.sch.uk).

If you are an external student or no longer on ParentPay, please arrange a transfer to the following Farmor's School account and email Mrs Mundy once the transfer has been completed. Please add Exams and student surname as the reference:

Sort code 30-80-95

Account number: 32698360