

SOCIAL COMMITTEE

JOB DESCRIPTION

Overview

To coordinate social events throughout Farmor's School Sixth Form. This includes organising and publicising events such as quiz nights to raise money for the Leavers' Ball. To hold regular meetings to discuss planning, organising and budgeting for various events to ensure the social cohesion within and between years in the Sixth Form. Roles within this committee include: Chairperson, Treasurer, Marketing Officer, Events Co-ordinators (numerous positions available)

Role of Social Committee Chairperson	Responsibilities
Working with and dealing with: <ul style="list-style-type: none"> ○ Anna Lilley ○ Sixth Form students ○ Sixth Form Leadership Team 	Overall responsibility for management of all Social Events within Farmor's Sixth Form including seeking approval from SLT.
Role of Social Committee Treasurer	Responsibilities
Working with and dealing with: <ul style="list-style-type: none"> ○ Finance Department 	Overall responsibility for ensuring that money is processed through the proper channels.
Role of Social Committee Marketing Co-ordinator	Responsibilities
Working with and dealing with: <ul style="list-style-type: none"> ○ Student Social Media Manager 	Overall responsibility for promotion of all Social events within Farmor's Sixth Form
Role of Social Committee Events Co-ordinators	Responsibilities
Working with and dealing with: <ul style="list-style-type: none"> ○ Anna Lilley ○ Sixth Form Students 	Overall responsibility for organising and running Social events with Farmor's Sixth Form.

Application Process

Letter of Application

- Selection process includes interview with Anna Lilley
- Success criteria include
 - Ability to interact with other students across both Y12 and Y13
 - Enthusiasm
 - Organisation and reliability
 - Ability to turn ideas into action

DEADLINES

- To write letter of application to Mrs White by 26th March 2021 at 4pm
- Selection Process commences after Easter Holidays
- Applicants will start their role, if successful, in the beginning of May 2021